

HomeSpace remote access setup - PC

- 1) Download **Cyberduck** free of charge at <http://cyberduck.io/>
- 2) Once installed you will see a **Cyberduck** icon on your desktop. Double-click the duck shortcut icon to run the **Cyberduck** application.



and then click on **Open Connection**



- 3) Fill out the following fields in order to access your **HomeSpace** account

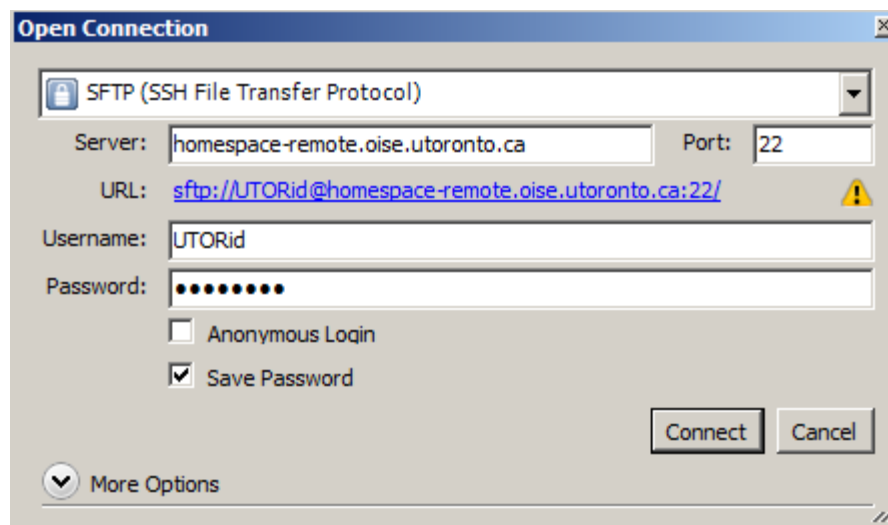
From the drop-down menu: **SFTP (SSH File Transfer Protocol)**

Server: **homespace-remote.oise.utoronto.ca**

Username: **Your UTORid username**

Password: **Your UTORid password**

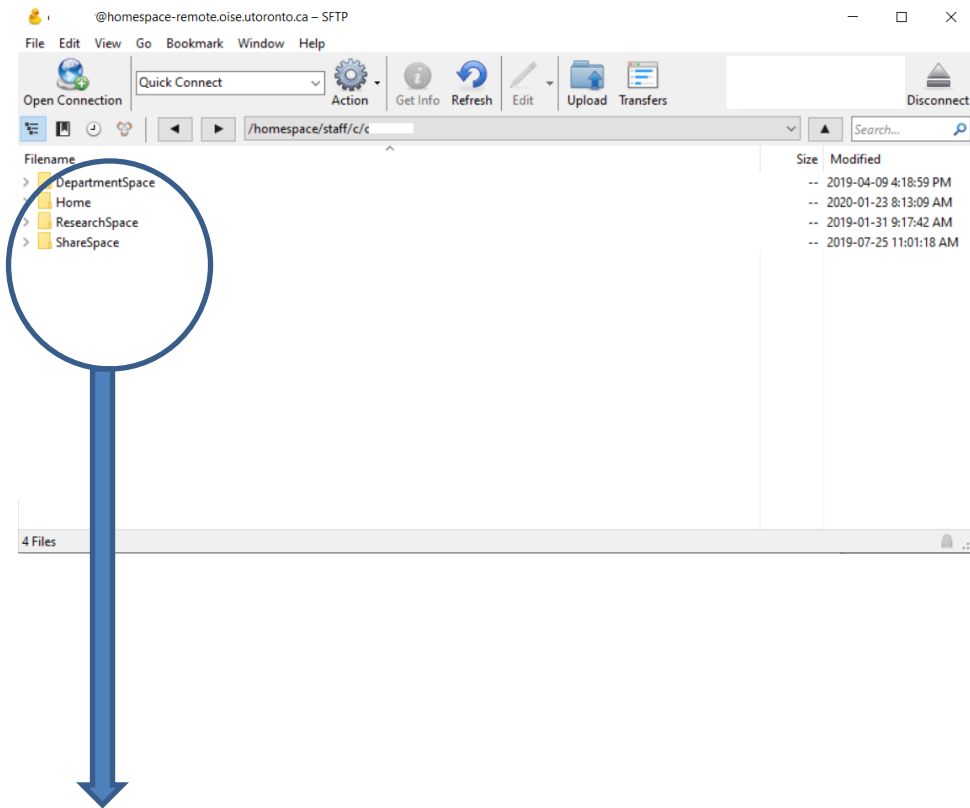
Make a beside **Save Password**



- 4) Click on **Connect** to establish a connection and then **Allow** (Steps 1 to 4 only need to be done once).

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Once you are connected, you will see the following window displayed:



There will be 4 folders on your window.

- 1) **DepartmentSpace** - This folder is used for departmental shared data.
- 2) **Home** – This is your personal/private folder. This data is not shared with anyone.
- 3) **ResearchSpace** – This folder is designed for research/academic project shared data.
- 4) **ShareSpace** – This folder is used for cross-departmental shared data.

If you wish to terminate your session, simply click on **Disconnect**.

Next time you want to re-connect, click on the **Cyberduck** icon and always choose **Allow**.