



March 17, 2020

Dear Members of the OISE Community,

I am writing to provide a few additional updates and reminders:

1. **The Education Commons**, in collaboration with other U of T partners, has developed a set of very useful resources to support the continuity of teaching, learning and work moving forward. Information on seven essential issues can be found on their new [webpage](#).
 - i) Accessing your email
 - ii) Getting your files
 - iii) Making phone calls
 - iv) Holding virtual meetings
 - v) Delivering courses online
 - vi) Accessing special applications
 - vii) Getting live and virtual Education Commons assistance
2. **The OISE Café** will close effective Tuesday, March 17th until further notice.
3. **Computer Lab 6** (on the 3rd floor) continues to be open for student use.
4. **The OISE Library** will close effective Tuesday, March 17th. The OISE Library team will be working remotely during this time and our priority is to continue to provide support for students, faculty, and staff at OISE. The [Accessing Remote Library Services](#) page on our website provides updates, contact information, and details about how to use library resources and services during the closure.
5. **The Office of the Registrar and Student Services (ORSS)** is offering digital services to students. Please email the ORSS at studentservices.oise@utoronto.ca or call the office at the appropriate phone number listed [here](#) and they will be more than happy to serve you. If you must meet with a member of the ORSS, we ask that you call or email to request an appointment.
6. **Additional and more frequently cleaning** is now taking place within the OISE building, particularly in high traffic areas, including the cleaning of door knobs, elevator buttons, etc.
7. **The University of Toronto (and OISE) continues to operate.** OISE units are still open for business and are ready to serve you, even if or when the person or office you want to reach is not physically accessible at the time you wish to reach them. Many of our faculty and staff are now working from home. It's a good idea to email ahead to set up a telephone appointment, or to try to do your business by email. For a list of unit and individual email addresses, please consult the OISE website.

Finally, I would note the importance of looking out for others in this challenging time. Please think about connecting by email with individuals who may be feeling alone or isolated. Reach out to others to offer support, comfort and company. Do not be afraid to ask for assistance from our faculty or staff.

Take care,

Glen A. Jones, Ph.D.
Professor and Dean