



UNIVERSITY OF TORONTO  
OISE | ONTARIO INSTITUTE  
FOR STUDIES IN EDUCATION

## OISE COUNCIL

MINUTES OF THE MEETING OF OISE COUNCIL, held on October 25, 2017 at 3:00 p.m. in the Dean's Boardroom at the Ontario Institute for Studies in Education

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### **Present:**

Prof. Glen Jones, Dean  
Ms. Monique Flaccavento,  
Vice-Chair  
Prof. Leslie Stewart Rose, Chair

Mr. Dor Asia  
Ms. Vesna Bajic  
Prof. Abigail Bakan  
Prof. Nina Bascia  
Mr. Kurt Binnie  
Prof. Clare Brett  
Prof. Kathy Broad  
Ms. Jessica Campbell  
Prof. Charles Chen  
Prof. Ruth Childs  
Mr. Alfredo Chow  
Prof. Todd Cunningham  
Dr. Rose Fine-Meyer  
Prof. Kathleen Gallagher

Prof. Roy Gillis  
Prof. Abby Goldstein  
Prof. Tara Goldstein  
Dr. Sheldon Grabke  
Prof. Jim Hewitt  
Mr. Justin Holloway  
Ms. Helen Huang  
Ms. Sim Kapoor  
Prof. Julie Kerekes  
Prof. Clare Kosnik  
Mr. Stephen Krencil  
Prof. Normand Labrie  
Mr. Pierre Lee  
Mr. Ian MacLeod  
Prof. Rhonda Martinussen  
Ms. Marie McLeod  
Prof. Roy Moodley  
Mr. Matthew Moreno  
Mr. Leping Mou  
Ms. Karla Orantes Migoya

Prof. Michele Peterson-Badali  
Prof. Angela Pyle  
Ms. Jeananne Robertson  
Mr. Dirk Rodricks  
Ms. Ruth Rogers  
Mr. Said Sidani  
Prof. Miglena Todorova  
Prof. Leesa Wheelahan  
Prof. Earl Woodruff  
Prof. Terezia Zoric

Ms. Biljana Cuckovic, Secretary  
of OISE Council

### **Secretariat:**

Ms. Daniella D'Souza  
Ms. Lisa Smith  
Mr. Doug Ullrich

### **Guests:**

Ms. Rushain Abbasi  
Ms. Lynne Alexandrova  
Ms. Elizabeth Broccoli  
Ms. Ai-Ri Brown  
Ms. Lara Cartmale  
Mr. Michael Cassidy  
Ms. Rositsa Cholakyan

Prof. Diane Farmer  
Nolan Fontaine  
Prof. Antoinette Gagné  
Mr. Mark Hume  
Mr. Dan Jacobson  
Ms. Nadiia Kachynska  
Mr. Terry Louisy  
Ms. Denise Makovac

Ms. Madelaine Panoulis  
Prof. Charles Pascal  
Dr. Jesse Sims  
Ms. Madeleine Taylor  
Ms. Ann Trakosas  
Mr. Doug Ullrich  
Prof. Njoki Wane  
Ms. Evelyn Wilson

### **Regrets:**

Ms. Mama Adobea Nii Owoo  
Ms. Nadeen Al-Hashimi  
Prof. Joshua Barker  
Prof. Rubén Gaztambide-  
Fernández  
Prof. Meric Gertler  
Ms. Louisa Julius

Prof. Doug McDougall  
Ms. Christina Mitas  
Prof. David Montemurro  
Dr. Shelley Murphy  
Ms. Kirsten Ottner  
Ms. Elisabeth Rees-Johnstone  
Prof. Cheryl Regehr  
Prof. Creso Sá

Ms. Emma Sabzalieva  
Prof. Katreena Scott  
Prof. Lana Stermac  
Ms. Marie Vaduva  
Dr. Lesley Wilton  
Mr. Matthew Yablonski  
Prof. Marvin Zuker

## **1. Acknowledgement of Traditional Land**

In opening statement, the Chair, Professor Leslie Stewart-Rose acknowledged the traditional land on which OISE and the University operates.

## **2. Review and Approval of Agenda**

The Agenda for the meeting was approved.

## **3. Review and Approval of the Minutes of the Previous Meetings**

Minutes of the April 19, 2017 Meeting of OISE Council were approved.

## **4. Chair's Report**

The Chair welcomed members and guests to the first meeting of OISE Council in 2017-2018. She offered a special welcome to the new members and thanked them for their willingness to serve OISE. She then proceeded to call for nominations for the position of Vice-Chair of Council, as well as for the vacant positions on the Executive Committee.

On motions duly moved, seconded and carried:

- Ms. Monique Flaccavento was elected as Vice-Chair of Council for a two year term.
- Professor Terezia Zoric was elected as member of the Executive Committee representing faculty;
- Dr. Lesley Wilton was elected as member of the Executive Committee representing instructors; and
- Ms. Karla Orantes Migoya was elected as member of the Executive Committee representing graduate students.

### ***For Information:***

- Required Amendments to Faculty Constitution and By-Laws.

The Chair advised members that the new *Policy and Procedures on Promotion in the Teaching Stream*, and the new *Policy on Certificates (For-Credit and Not-For-Credit)* (2016), necessitated changes to divisional Constitutions and By-Laws. She further noted that, during the Winter term of 2017, the Council Secretary made the required amendments reflecting Council's delegated authority with respect to For-Credit certificates and the teaching stream faculty appointment categories. These changes did not require approval of the Council or that of the Academic Board. The amended Constitution and By-Laws clearly indicating the changes made were included in the materials for the meeting.

## **5. Dean's Report**

### ***For Approval in Principle:***

- Learning and Leading from Within: OISE Academic Plan 2017-2018

The Dean, Professor Glen Jones, reminded members that OISE was at the final phase of a long, productive and highly participatory academic planning process that took the best part of 2016-2017. He provided an overview of the process phases and timeline, as well as principles and characteristics; and outlined key outcomes and major focusing themes that emerged from the academic planning. Some initial priorities that were underway for 2017-2018 were also highlighted.

Informed by the series of planning documents published on the academic planning website, the academic planning process began in October 2016, and provided a range of opportunities for participation, input and reflection that included meetings at the level of departments, units, as well as constituent-based consultations such as staff-led and student-led sessions, and alumni sessions, as well as task-based working groups such as the Working Group on International and the Working Group on Student Experience lead by OISE's Associate Deans. In addition to meetings with Deans of cognate faculties and campuses at U of T, consultations were also held with external stakeholders including Ontario education leaders, and members of OISE's external advisory boards. OISE's Academic Plan 2017-2022 combines perspectives from various departments, units, working groups, as well as individual members of the OISE community, and reflects the themes, priorities and many constructive suggestions that emerged during extensive consultations over the past year. The Dean thanked all members of the OISE community including external stakeholders for their participation and contributions the academic planning process, and invited questions and comments regarding the academic plan.

A member commented that the plan, which was clearly the outcome of a highly consultative and collaborative process, was excellent and will position OISE to meet the challenges of the future. It was further noted that, since its initial iteration disseminated in July 2017, the plan evolved in response to the feedback from the community and the penultimate draft included a much broader framework for incorporating all that OISE stands for. It was recognized that the list of priorities in the plan was not an exhaustive list, and that these priorities will evolve as needs arise.

A question was raised regarding the relationship between the notion of recruiting international students and the current limited capacity to admit them. It was explained that the goal was to recruit more international students in professional programs, rather than in funded programs. It was further said that enrolment in OISE's professional master's programs was rather small compared to other professional programs within the University. A member commented that the themes that anchor the Academic Plan were truly important and inspiring and that, in addition to increasing enrolment of international students, it would be important to establish concrete ways of supporting their success and wellbeing rather than merely increasing enrolment of international students in order to grow revenue.

Related to the Equity, Diversity and Accessibility theme in the Academic Plan, a student mentioned that OISE's Graduate Students' Association conducted a survey on accessibility. The outcomes of the survey indicated a number of recommendations for improving accessibility within OISE which could be considered in the implementations phase.

A member raised a question regarding the possibility of holding a town hall meeting to finalize the Academic Plan. In addition, that member suggested that OISE's internationalization strategy, as well as the Institute's commitment to Indigenization would be excellent topics to discuss in a town hall format. The member further noted that, as per the Constitution of OISE Council, the Council shall host at least one annual town hall meeting, and the last town hall was held on March 4, 2013. It was explained that town hall meetings are normally called by the Council Chair on behalf of the Council rather than the Dean. In 2015-2016, in addition to regular business, the Chair of OISE Council established a practice to include a discussion topic on the Council's agenda that was of relevance to the community. Additionally, there were multiple opportunities for community consultations on various topics during the academic planning year, and no requests for a town hall meeting were received by the Council secretariat.

On a motion duly moved, seconded and carried, IT WAS RESOLVED,

THAT the Institute's new Academic Plan titled: *Leading and Learning from Within: OISE Academic Plan 2017-2022*, be APPROVED IN PRINCIPLE.

Of 43 members present and voting, 42 were in favor, 1 opposed.

***For Approval:***

- Revised Divisional Teaching Guidelines

The Dean reminded members that, last spring; all University of Toronto faculties including OISE were asked to revise their teaching guidelines in order to reflect new and amended academic policies that emerged from recent agreements between UTFA<sup>1</sup> and the University. In particular, these included the introduction of new ranks and review processes in the teaching stream (including continuing status and promotion to Professor, Teaching Stream), as well as changes to existing reviews in the tenure stream.

Accordingly, a draft of the revised OISE teaching guidelines was developed to include new policy elements, update terminology, and ensure compliance with University policy and procedures. This draft was shared with OISE Council at its April 19, 2017 meeting for review and input, and additional feedback was obtained at a number of open consultation meetings with faculty members. Based on this input, the draft was updated and submitted to the Provost for review over the summer. The Provost subsequently asked for additional changes to the document to clarify some of the above mentioned policy elements, in response to which the draft of the guidelines was further revised.

Approved by the Provost on October 3, 2017, the final draft included some additional terminological updates, as well as changes to format intended to clarify how the OISE teaching guidelines are to be applied in specific review procedures. The Dean highlighted that the substance of the guidelines, including OISE's unique and broad criteria for assessing teaching effectiveness established in 2008, were not altered.

Following the Dean's presentation of the Revised Teaching Guidelines, the Chair invited questions and comments from members.

Professor Terezia Zoric recognized the enormous amount of thought and effort invested in the production of the document; however, she noted that some of the policy language, which she helped to negotiate in her role within UTFA, was not necessarily well captured by the revisions. Specifically, the criteria for assessing teaching effectiveness for promotion to full professor appeared higher in the OISE guidelines than criteria outlined in the Provostial guidelines. Professor Zoric further recognized that these criteria have been in place at OISE since 2008, and offered a solution, which could be in requesting that members of promotions committees read the OISE's teaching guidelines in conjunction with the U of T policy. This approach would ensure that the Policy would prevail in cases where there would be disagreement between the Policy and the guidelines. She further suggested that a small committee be struck to review this matter in greater depth, and make recommendation to OISE Council for further refinement of the guidelines.

The Chair consulted the By-Laws of OISE Council and confirmed that, from time to time, Council may establish special committees to consider particular issues. Special committees are normally established on the recommendation of the Executive Committee. It was agreed that, upon approval, the revised Guidelines would be used for the first cycle of promotions, and that a special committee would be struck to review them with a view to refining them.

On a motion duly moved, seconded and carried, IT WAS RESOLVED,  
THAT the OISE's Revised Teaching Guidelines be APPROVED.

Of 43 members present and voting, 41 were in favor, 2 abstained.

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<sup>1</sup> University of Toronto Faculty Association

***For Information:***

- OISE CPL: Approved Not-For-Credit Certificate Programs:  
Teaching in an International Baccalaureate Diploma Programme School (Online)  
Brief Coaching (Blended)

The Dean reminded members that, at its October 19, 2016 meeting, OISE Council reviewed and discussed the OISE Guideline for Approval of Non-credit Certificate Programs. The guideline was developed in the summer of 2016 in response to the University of Toronto's revised *Policy on Certificates (For-Credit and Not-For-Credit)*. The guideline instituted a committee structure including both internal and external members as a way of reviewing and endorsing proposals for not-for-credit certificate programs, which require decanal approval. The updated OISE Constitution stipulates that approvals of not-for-credit certificates shall be reported to OISE Council for information. Accordingly, enclosed in the meeting materials were the overviews for the two newly approved not-for-credit certificate programs, which will be launched into the market this academic year.

***Dean's Updates***

The Dean provided several updates which he began by thanking Professor Normand Labrie, Acting Associate Dean, Programs for taking on this important role while Professor McDougall was on leave.

The Dean acknowledged and congratulated two faculty members, Jeff Bale and Stephanie Waterman, who obtained tenure effective July 1, 2017. Turning to faculty searches, the Dean reported that the position in Indigenous Mental Health was filled and that, effective January 1, 2018, Dr. Jeffrey Ansloos from the University of Victoria will join the Department of Applied Psychology and Human Development at OISE at the rank of Assistant Professor. Additionally, five faculty searches were underway including two in the Department of Leadership, Higher and Adult Education (Adult Learning and Indigenous Education; and International Educational Change); two in the Department of Curriculum, Teaching and Learning (Indigenous Education; and Language and Literacies); and one in the Department of Social Justice Education (Black Studies in Education). The Dean thanked all members of the search committees for their contributions to these important faculty searches.

In closing his remarks, the Dean informed members that the Fall 2017 open house events were well organized and well attended. He acknowledged the leadership, faculty and staff in the academic departments, and the Office of the Registrar and Student Services for their tremendous contributions to making these important recruitment events successful.

**6. Reports from Standing Committees**

- A. Academic Programs** – Professor Miglena Todorova, Chair of the Academic Programs Committee, reported on the Committee's proposals approved at the meeting held on October 5, 2017.

***For Approval:***

- Major Modification Proposals: Establishment of the Combined Degree Programs involving OISE's Master of Teaching (MT) and 19 HBSc/HBA programs at the University of Toronto Mississauga (UTM)

Professor Todorova briefly outlined the proposal for the establishment of a new suite of the Combined Degree programs, and invited Professor Jim Hewitt, Associate Chair, Teacher Education, Department of Curriculum, Teaching and Learning to present the proposal.

Professor Jim Hewitt highlighted that the proposed Combined Degree Programs were intended to allow undergraduate students at UTM interested in the teaching profession to apply to the MT program in Year

3 of undergraduate study. Following conditional admission to the MT, the students will be eligible to take two graduate half courses that will count towards both their undergraduate and graduate degree. Students accepted to the MT via the Combined Degree Programs will receive an excellent foundation in a range of educational issues and teaching strategies combined with a deep knowledge of the curriculum.

On a motion duly moved, seconded and carried, IT WAS RESOLVED,

THAT the establishment of the 19 Combined Degree Programs involving OISE's Master of Teaching and HBSc/HBA programs at the University of Toronto Mississauga be APPROVED effective September 2018.

Of 43 members present and voting, 42 were in favor, 1 opposed.

***For Information:***

- Minor Modifications Proposals – New Courses: CTL104H Critical Practitioner Research in Education

**B. Appeals** – On behalf of Professor Marvin Zuker, Chair of the Appeals Committee, who was absent from the meeting, Dr. Sheldon Grabke, Registrar and Senior Director Student Services, presented the proposed changes to the section C. of academic appeal procedures for students in the Concurrent Teacher Education Program (CTEP).

Dr. Grabke explained that the goal of the proposed change was to identify a clear timeline for other academic appeals (all academic appeals except appeals to OISE grades and practicum). Currently, the first formal step in the appeal process does not have any defined appeal timeline. It was proposed that a Teacher Candidate may initiate an academic appeal to the Dean's Review Committee within three weeks after the grade submission deadline for the academic session where the object of the dispute arises. Given that 2017-2018 is the final year of CTEP, and that there may be appeals this academic year, the proposed revision would come into effect immediately upon approval.

On a motion duly moved, seconded and carried, IT WAS RESOLVED,

THAT the proposed revision to the section C. of the Academic Appeal procedures regarding Other Academic Appeals (all academic appeals except appeals to OISE grades and practicum) applicable to teacher candidates in the CTEP program, be APPROVED effective immediately.

Dr. Grabke also provided an update concerning an appeal from a CTEP student that the Appeals Committee received in August 2017. The appellant failed three BEd courses and as per the policy, only two supplemental privileges may be granted by the Dean's Review Committee for academic courses. The appellant sought three supplemental privileges to complete the failed courses. Following considerable discussion and deliberation at the appeal hearing held on September 7, 2017, and after a thorough review of the appeal submission and applicable policies, the Appeals Committee did not find sufficient grounds to merit an extraordinary remedy by granting three supplemental privileges to the appellant. Therefore, the appeal was denied, and the appellant was advised of the next and final step in the appeal process, that is the Appeals Committee of the Governing Council.

**C. Equity** – Professor Julie Kerekes, Chair of the Equity Committee, reported on the Committee's discussions at the meeting held on October 3, 2017.

Professor Kerekes reported that the Committee had full representation from each academic department including faculty, students and staff. At the first meeting, the Committee reviewed their purpose and mandate, and discussed goals they planned to achieve in 2017-2018 including the upcoming review and

updating of OISE's Equity and Diversity Policy. The draft of the updated policy will be presented at the next meeting of OISE Council for review and input. The Committee's plans for 2017-2018 also included the development of an implementation document, and a careful review of the recently completed Graduate Students' Association Survey on Accessibility. In closing her remarks, Professor Kerekes stated that the Committee also discussed equity related initiatives such as workshops and events, and invited members of the community to reach out to the Committee and share their thoughts and ideas.

- D. Research** – On behalf of Professor Lana Stermac, Chair of the Research Committee, who was absent from the meeting, Professor Michele Peterson-Badali, Associate Dean, Research, International and Innovation, reported on the Committee's discussions at the meeting held on September 27, 2017.

At its first meeting, the Committee reviewed its role and mandate and discussed research funding including the 2016 success rate for SSHRC insight grants. Professor Peterson-Badali noted that 18 new insight grant applications were submitted for 2017. The Committee also reviewed and discussed the academic planning submission prepared by the Research Office, which outlined the Research Office mandate and services, as well as goals and strategies to support faculty research. Dr. Olesya Falenchuk, Research Systems Analyst, presented data on faculty research and scholarship outputs for 2016, which indicated that 93% of faculty reported some form of research output. In closing, Professor Peterson-Badali drew Council members' attention to the advocacy tool kit for University of Toronto faculty, staff and students to join in our efforts to encourage the federal government to implement the full set of recommendations of its Fundamental Science Review Report (also known as the Naylor Report). She noted that the tool kit was available on the University of Toronto website <http://gicr.utoronto.ca/support-the-report/>.

## **7. Other items**

A question was raised regarding the process to initiate a town hall meeting. It was explained that a request for a town hall meeting should be submitted to the Executive Committee via the Council Secretariat.

Another question was raised regarding the support and training for faculty and staff concerning the conversion to Office 365. It was explained that the email and calendar function will not be affected by the conversion, and that the conversion process will require the business officers in the departments and units to validate the groups of faculty and staff who work together to enable team migrations. It was further stated that the goal was to migrate all faculty and staff by the end of the fall term of 2017, and that the Education Commons was working in collaboration with the central information technology services to ensure a smooth transition.

## **8. Adjournment**

The meeting was adjourned at 4:45 p.m.